

## Open Program 2025

### Terms and Conditions for Artists

1. The Open Program is part of the Ballarat International Foto Biennale.
2. Open Program exhibitions are displayed by agreement between you (the Artist) and your Venue.
3. Participation in the Festival program is by payment of a Registration Fee to BALLARAT INTERNATIONAL FOTO BIENNALE as follows (includes GST):
  - Artist Registration \$450 AUD
  - Student Artist Registration \$360 AUD
4. Insurance of Works in the Exhibition against theft or damage is the responsibility of the Artist.
5. Sale of works, commissions, payments and schedules are subject to agreement between the Artist and Venue.
6. Exhibitions must be installed no later than Friday 22 August 2025 and remain on display until the close of the festival on 19 October 2025 (inclusive) unless extended by mutual agreement with your Venue.
7. Exhibition installation and deinstallation is the responsibility of the Artist.
8. Opening hours for your Exhibition and its supervision are subject to an agreement between the Artist and Venue.
9. Making, framing and presentation of the exhibition is the responsibility of the Artist.
10. BALLARAT INTERNATIONAL FOTO BIENNALE will supply an Artist Support Pack to Artists including the following material:
  - Template document for agreement between Artist and Venue.
  - A3 and A4 exhibition introduction panel template (supplied in digital format for the Artist to import Exhibition title and details and print for display).
  - Standard vinyl decal to display at your Venue (for placement on the Venue window). Dimensions approx. 300mm x 300mm.
  - Standard BALLARAT INTERNATIONAL FOTO BIENNALE A-frame, where available and appropriate (for placement outside the Venue during the Festival).
  - Label template (supplied in digital format for individual labelling of Works if desired).
11. Transport of Works for Exhibition to and from the Venue is the responsibility of the Artist.
12. BALLARAT INTERNATIONAL FOTO BIENNALE provides the following Benefits to Artists:
  - First Prize of \$2,000 AUD (ex GST) judged by a panel of leaders and creative industry professionals.
  - People's Choice Award of \$500 AUD (ex GST). Voting will be conducted online via the BALLARAT INTERNATIONAL FOTO BIENNALE website.
  - Inclusion in the official printed 2025 Festival Guide (distribution 10,000)
13. BALLARAT INTERNATIONAL FOTO BIENNALE will notify the Artist and Venue of the First Prize Judging Panel and the announcement date/s for the First Prize and the People's Choice Award of \$500 AUD (ex GST) prior to 30 July 2025.

14. BALLARAT INTERNATIONAL FOTO BIENNALE may request Prize winners to participate in associated media opportunities.
15. Judges' decisions are final and not subject to discussion or appeal. No correspondence will be entered into regarding the judging process.

#### Refund Policy

16. If an Artist registers and is unable to book a Venue, a full refund will be offered.
17. Once the Artist is registered and Venue is confirmed, any cancellations before the close of registrations on 5 May 2025 are entitled to a full refund, less \$80 administration charge.
18. Exhibitions cancelled after 5 May 2025 are not entitled to a refund.
19. If a venue closes or goes out of business between your registration and the Festival, we will make all endeavours to find an alternative Venue. If a suitable replacement Venue cannot be found a full refund will be offered.